



Directorate of Defense Trade Controls DSP-5 License User Guide



INTRODUCTION TO THE DSP-5 LICENSING FORM

The purpose of this guide is to walk you through how to successfully create and submit a DSP-5 Licensing Form, including how to:

- Find the DSP-5 Licensing Form within DECCS portal (P. 1)
- Create a new DSP-5 Licensing Form and Complete all Sections (P. 2 – 21)
- Submit DSP-5 Licensing Form to an Empowered Official (P. 22)
- Empowered Official Submit to DDTC (P. 23)

DRAFTER: CREATE NEW DSP-5 LICENSING FORM

1. Once logged in to the DECCS Industry Service Portal, navigate to the Licensing application.
2. Here you will be able to view all in-progress forms. To create a new one, click on “New Licensing Form”

ID	Form	Case Number	Transaction Number	Status	Created On	Updated On	
1765	DSP-5			Draft	08/31/2020	10/22/2020 12:57 PM	
1815	DSP-85			Draft	09/14/2020	09/23/2020 11:28 AM	



Directorate of Defense Trade Controls DSP-5 License User Guide



CREATE NEW DSP-5 LICENSING FORM (CONTINUED)

3. Select “DSP-5: Application for Permanent Export of Unclassified Defense Articles, Related Technical Data, and Defense Services”
4. Click “Create” to generate a new DSP-5 form, or “Cancel” to return to the previous screen.
5. Throughout the DSP-5 Licensing Form, Use the buttons at the top of the page located in the right section of the navy-blue bar.
 - To save the form at any time, press “Save.”
 - To verify that all information is completed on the entire form, press “Validate.”
 - To print the current page of the application, press “Print.”
 - To exit the application at any time, press “Exit.”
 - Please note that exiting an unsaved application will cause all current unsaved progress to be lost. Click “Save before exiting an application to ensure your progress will be secured.

3

New Licensing Form

DSP-5: Application for Permanent Export of Unclassified Defense Articles, Related Technical Data, and Defense Services.

DSP-6: Application for Amendment to a DSP-5 License

DSP-61: Application/License for Temporary Import of Unclassified Defense Articles

DSP-62: Application for Amendment to a DSP-61 License

DSP-73: Application/License for Temporary Export of Unclassified Defense Articles

DSP-74: Application for Amendment to a DSP-73 License

DSP-85: Application for Permanent/Temporary Export or Temporary Import of Classified Defense Articles and Related Classified Technical Data

DS-4294: Brokering License - ITAR Part 129.6

DS-6004: Reexport/Retransfer Application - ITAR Part 123.9

4 **Create** **Cancel**

Industry Portal Applications ▾ Learning Tools ▾ Support ▾

DSP-5
Licensing Form

5 Save Validate Print Exit



Directorate of Defense Trade Controls

DSP-5 License User Guide



Block 1: Application for Permanent Export of Unclassified Defense Articles, Related Technical Data, and Defense Services

1. Enter a Transaction Number to identify your license application at any point.
 - *Note: the Transaction Number is for you to track the application; it has no bearing on DDTC's internal processing of the DSP-5 License.*
2. Read the information highlighted in blue and check the box if “Classified information is being sent under separate cover.”
3. Upload all documentation relevant to submitting your DSP-5 license application. Begin by selecting which document you are uploading and then click "Choose File." Click "Upload" when you have attached the appropriate file.
 - *Note: As you complete the form, documents may become required based on your answers.*
4. When finished, click “Continue.”

1

Transaction Number ? *

i

Classified Information must NOT be included, or referred to, in the form.

Classified information must be sent separately to PM/DDTC in accordance with Defense Security Service guidelines. For issues that may pertain to classified information, contact the DDTC Response Team.

2

Classified information is being sent under separate cover ?

Document Type	File Name	
No documents found		

Upload Document

Document Type:

3

- Select -
▾

Document to upload:

Choose File

No file chosen

Upload

4

Continue



Directorate of Defense Trade Controls DSP-5 License User Guide



Block 2: DDTC Registration Code

1. Click the dropdown menu to select your DDTC Registration Code.
 - *Note: be sure to confirm you have an active registration code prior to submitting your licensing application if no code is displayed.*
2. When finished, click “Continue.”

BLOCK 2
DDTC Registration Code

Select your registration code. If no codes are displayed, confirm you have an active registration code prior to submitting a license application.

1

[Back](#) 2 [Continue](#)



Directorate of Defense Trade Controls DSP-5 License User Guide



Block 3: Country of Ultimate Destination

1. Select the country of ultimate destination for the commodities. A few important considerations are listed below:
 - Be sure to click “+Add” after you’ve selected the country from the drop-down. You should see it appear in the “Selected Countries” list.
 - For each country listed below, there must be one foreign end-user listed later in the form (Block 14).
 - If the commodity(ies) are hardware, there may only be one country of ultimate destination (you will be able to identify if the commodity(ies) are “Hardware” later in the form)
2. When finished, click “Continue.”

BLOCK 3

Country of Ultimate Destination

Select at least one Country of Ultimate Destination. For each Country of Ultimate Destination identified in Block 3, there must be at least one Foreign End-User identified in Block 14. If the commodity(ies) to be shipped include hardware, only one Country of Ultimate Destination may be selected. To add a country, select a country from the drop-down and click the add button. All countries selected will be displayed in the selected countries box. To remove any countries, click the red x button.

1 Add Destination Country

- Select Country - + Add

Selected Countries

No Countries Selected

Back 2 Continue



Directorate of Defense Trade Controls DSP-5 License User Guide



Block 4: Probable Port of Exit from U.S.

1. Enter the expected U.S. customs port from which the commodities will be exported. Up to two ports can be entered.
2. When finished, click “Continue.”

BLOCK 4

Probable Port of Exit from U.S.

Enter the known or expected U.S. Customs port from which the defense article(s) will be exported. Up to two ports can be entered, each in a separate field.

Exit Port 1 *

Exit Port 2

[Back](#) [Continue](#)



Directorate of Defense Trade Controls DSP-5 License User Guide



Block 5: Applicant

1. Identify if the applicant is an exporter, government, or a manufacturer.
2. If your application is related to a Subsidiary, select the Subsidiary checkbox to provide the detailed subsidiary information
 - *Note: the “subsidiary” box is grayed out based on the information entered in your Registration associated to the registration code in Block 2.*
3. Applicant information is auto-populated based on your registration information. Fill out any remaining required fields.
4. When finished, click “Continue.”

BLOCK 5
Applicant

Provide all Applicant information. If you are a subsidiary provide your parent companys information in the Applicant information and check the Subsidiary checkbox to provide your information.

1 Applicant is: ? *

Exporter

Government

Manufacturer

2 Subsidiary ?

3 Name *

Attention ? *

Address *

City *

State *

- Select -

ZIP Code *

Telephone # *

Ext.

Back

4 Continue



Directorate of Defense Trade Controls DSP-5 License User Guide



Block 6: U.S. Government Personnel (not PM/DDTC) Familiar with Commodity

1. This block allows you to enter a U.S. Government contact if applicable. Click “Add” to the right of the screen. If not applicable, click “Continue.”
2. Next, expand the gray box titled “U.S. Government Personnel.” Provide the individual’s contact information, as well as their agency (i.e., Air Force, Army, Energy, NASA, Navy, NSA, and Other).
3. When finished, click “Continue.”

BLOCK 6

U.S. Government Personnel (not PM/DDTC) Familiar with Commodity

Enter an U.S. Government contact if applicable. To enter one or more U.S. Government contacts, click the "Add" button.

1

3

2 (1) - U.S. Government Personnel

Name *

Telephone # *

Ext

Agency *

- Select -



Directorate of Defense Trade Controls DSP-5 License User Guide



Block 7: Applicant Contact for Additional Information

1. At least one applicant contact must be identified. Click the “+ Add” button to the right of the screen.
2. Next, expand the gray box titled “Applicant Contact” and provide the individual’s contact information (i.e., name, telephone number)
3. When finished, click “Continue.”

BLOCK 7

Applicant Contact for Additional Information

Provide all information for individuals who are familiar with the transaction and who can respond to questions from PM/DDTC or other government agencies. The individual(s) should be prepared to answer procedural and/or technical questions. To enter one or more applicant contacts, click the "Add" button.

1

3

2

(1) - Applicant Contact

Name *

Telephone # *

Ext



Directorate of Defense Trade Controls DSP-5 License User Guide



Block 8: Description of Transaction

1. Identify whether your application represents a new shipment, or the unshipped balance under a previously issued license that has expired or is about to expire and not all articles on the license have been shipped.
2. Check the box titled “B” if the application has a related license number. You will be prompted to add a license number.
3. Check the box titled “C” if the application is in reference to an agreement number. You will be prompted to add an agreement number.
4. Identify how the commodity is being financed.
5. Determine whether the licensing application is related to a disclosure filed with DECCS.
6. When finished, click “Continue.”

BLOCK 8

Description of Transaction

A. This application represents: ⓘ *

ONLY a completely new shipment

ONLY the unshipped balance under license numbers

B. This application has related license # ⓘ

C. This application is in reference to agreement # ⓘ

D. If the commodity is being financed under *

Foreign Military Sale

Foreign Military Financing

Grant Aid Program

Not Applicable

E. This application is related to a disclosure filed with Defense Trade Controls Compliance *

No

Yes



Directorate of Defense Trade Controls DSP-5 License User Guide



Block 9-13: Commodities

1. At least one commodity must be identified - click the "+ Add" button to the right of the screen.
2. Next, expand the gray box titled "Commodity." This will allow you to fill in the form fields for the commodity.

BLOCKS 9 - 13

Commodities

Provide all required commodity information. At least one commodity must be identified. To enter one or more commodities, click the "Add" button.

2 (1) - Commodity +

1 + Add Commodity

Total Value *

Back Continue



Directorate of Defense Trade Controls DSP-5 License User Guide



Block 9-13: Commodities (continued)

3. Begin by filling out the quantity of the commodity.
4. Then, select the Unit Type (this refers to the appropriate unit of measurement for the quantity of the commodity).
5. Next, give a description of the commodity. Be sure to include information like the model number, part number, military designation, etc.
6. Identify whether it is Hardware or Technical Data.
 - *Note: You may only select one, as defense article types cannot be mixed since each commodity requires a separate entry. To add another commodity, continue filling out the fields for the current commodity and then click “Add Commodity.”*

(1) - bag

Quantity

Quantity ? *

3

Unit Type ? *

4

Commodity Description

Commodity ? *

5

Defense Article Type ? *

6



Directorate of Defense Trade Controls DSP-5 License User Guide



Block 9-13: Commodities (continued)

- Next, select the appropriate USML Category which best describes your commodity.
 - Note: additional fields may display if the USML Category information is considered Significant Military Equipment (SME)*
- You will then be prompted to give the unit price of each commodity, as “Line Item Total” will be auto calculated.
- After completing those sections, either click “Add Commodity” or “Continue” to move on with the application if no other commodities exist.

The screenshot displays a web form for entering commodity information. It is divided into several sections:

- USML Category:** Contains a dropdown menu with "- Select -" and a help icon. A yellow circle with the number 7 is next to it.
- U.S. Dollar Value:** Includes a text input field with "- Select -" and a help icon. Below it is a text area with instructions: "Provide all required dollar value information in U.S. dollars only. Line item total is auto calculated based on the quantity multiplied by the unit price. The total value cannot exceed \$999,999,999,999,999." A yellow circle with the number 8 is next to the input field.
- Unit Price:** A text input field with a help icon.
- Line Item Total:** A text input field with a help icon.
- Total Value:** A text input field containing "\$10" with an asterisk. A yellow circle with the number 9 is next to it, with a vertical double-headed arrow pointing to the field.
- Navigation:** A "Remove" button (red with a trash icon), an "Add Commodity" button (blue with a plus icon), a "Back" button (blue), and a "Continue" button (blue).



Directorate of Defense Trade Controls DSP-5 License User Guide



Block 14: Foreign End-User

1. At least one Foreign End User must be provided. Click “Add” to begin filling out the entity’s information.
 - *Note: if there are multiple countries of ultimate destinations (Block 3), there must be a foreign end user for each country listed.*
2. After expanding the “Foreign End User” box, enter all identifying/contact information.
3. When finished, click “Continue.”

BLOCK 14

Foreign End-User

At least one foreign end user must be provided. If there are multiple countries of ultimate destinations (Block 3) there must be at least one foreign end-user for each country listed. To enter one or more foreign end-users, click the "Add" button

(1) - Foreign End User +

1 + Add

Back 3 Continue

2

(1) - Foreign End User -

Name ? *

Address ? *

City *

Country *

Remove



Directorate of Defense Trade Controls DSP-5 License User Guide



Block 15: Manufacturer of Commodity

1. If the Manufacturer of the Commodity(ies) is the same as the Applicant listed in block 5, select “Same as Block 5.”
 - *Note: if the “Same as Block 5” box is checked, the “+ Add” button will become unavailable.*
2. If neither boxes are selected, add a manufacturer by clicking “+ Add” – then, expand the Manufacturer box and enter all identifying/location relevant information.
3. When finished, click “Continue.”

BLOCK 15
Manufacturer of Commodity

At least one manufacturer of the commodity(ies) must be identified. More than one manufacturer of the commodity(ies) can be listed. To enter one or more manufacturers of the commodity(ies), click the "Add" button.

1 Same as Block 5 ?

2

3

2

(1) - Manufacturer

Name *

Address ? *

City *

Country *

- Select Country -



Directorate of Defense Trade Controls DSP-5 License User Guide



Block 16: Foreign Consignee

1. If the Foreign Consignee is the same as the Foreign End-User listed in block 14, select “Same as Block 14.”
 - *Note: if the “Same as Block 14” box is checked, the “+ Add” button will become unavailable.*
2. If neither boxes are selected, add a foreign consignee by clicking “+ Add” – then, expand the Foreign Consignee box and enter all identifying/location relevant information.
3. When finished, click “Continue.”

BLOCK 16
Foreign Consignee

At least one foreign consignee must be provided. More than one foreign consignee can be listed. To enter one or more foreign consignees, click the "Add" button.

1 Same as Block 14

2

3

2

(1) - Foreign Consignee

Name *

Address *

City *

Country *

- Select Country -



Directorate of Defense Trade Controls DSP-5 License User Guide



Block 17: Source of Commodity

1. If the Source of the Commodity(ies) is the same as the Applicant listed in block 5, select “Same as Block 5” - If the Source of the Commodity(ies) is the same as the Manufacturer listed in Block 15, select “Same as Block 15.”
 - *Note: if either the “Same as Block 5” or “Same as Block 15” boxes are checked, the other selection and the “+ Add” button will become unavailable.*
2. If neither boxes are selected, add a source by clicking “+ Add” – then, expand the Source of Commodity box and enter all identifying/location relevant information.
3. When finished, click “Continue.”

BLOCK 17
Source of Commodity

At least one source of the commodity(ies) must be provided. More than one source of the commodity(ies) can be listed. To enter one or more sources of the commodity(ies), click the "Add" button.

1 Same as Block 5 ?
 Same as Block 15 ?

2

3

2

(1) - Source of Commodity

Name *

Address ? *

City *

Country *

- Select Country -



Directorate of Defense Trade Controls DSP-5 License User Guide



Block 18: Foreign Intermediate Consignee

1. If there are no Foreign Intermediate Consignees, check the box titled “None.”
 - *Note: if this box is selected, the “+ Add” button will become unavailable.*
2. To add a foreign intermediate consignee, click the “+ Add” button – then, expand the “Foreign Intermediate Consignee” box and enter all identifying/location relevant information.
3. When finished, click “Continue.”

BLOCK 18

Foreign Intermediate Consignee

If applicable, list all foreign intermediate consignees that may receive the goods for onward movement to the foreign consignee or foreign end user. Otherwise select the "None" checkbox. To enter one or more foreign intermediate consignees, click the "Add" button.

1 None

2

4

2

(1) - Foreign Intermediate Consignee

Name ? *

Address ? *

City *

Country *

- Select Country -

Role ? *



Directorate of Defense Trade Controls DSP-5 License User Guide



Block 19: U.S. Seller

1. At least one U.S. seller must be provided. Select “Same as Block 5” if the U.S. Seller is the same as the Applicant.
 - *Note: if this box is selected, the “+ Add” button will become unavailable.*
2. To add a U.S. seller, click the “+ Add” button – then, expand the “U.S. Seller” box and enter all identifying/location relevant information.
3. When finished, click “Continue.”

BLOCK 19
U.S. Seller

At least one U.S. seller must be provided. More than one U.S. seller can be listed. To enter one or more U.S. sellers, click the "Add" button.

1 Same as Block 5 ?

2

3

2 (1) - U.S. Seller

Name *

Address ? *

City *

State *

- Select -

ZIP Code *

Ex: 00000 or 00000-0000



Directorate of Defense Trade Controls DSP-5 License User Guide



Block 20: Specific Purpose

1. Select either Off-Shore, Request for Prior Approval (22 CFR 126.8), Brokering (22 CFR 129), or Other (Please Provide Details).
 - *Note: remember, the “ ? ” icon to the right of each line of text will provide further assistance with clarifying the various choices.*
2. Provide a complete account of the specific purpose for the requested export. Please include system and platform for intended integration, if known.
3. When finished, click “Continue.”

BLOCK 20

Specific Purpose

Select at least one:

1 Off-Shore ?

Request for Prior Approval (22 CFR 126.8) ?

Brokering (22 CFR 129) ?

Other (Please Provide Details) ?

2 Specific Purpose ? *

Max characters: 4,000

3



Directorate of Defense Trade Controls DSP-5 License User Guide



Block 21: U.S. Consignor/Freight Forwarder

1. At least one U.S. Consignor/Freight Forwarder must be provided. Select “Same as Block 5” if the U.S. Consignor/Freight Forwarder is the same as the Applicant.
 - *Note: if this box is selected, the “+ Add” button will become unavailable.*
2. To add a U.S. consignor/freight forwarder, click the “+ Add” button – then, expand the “U.S. Consignor/Freight Forwarder” box and enter all identifying/location relevant information.
3. When finished, click “Continue.”

BLOCK 21
U.S. Consignor/Freight Forwarder

At least one U.S. consignor/U.S. freight forwarder must be provided. More than one U.S. consignor/U.S. freight forwarder can be listed. To enter one or more U.S. consignor/U.S. freight forwarders, click the "Add" button.

1 Same as Block 5 ?

2

3

2

(1) - U.S. Consignor/Freight Forwarder

Name *

Address ? *

City *

State *

- Select -

ZIP Code *

Ex: 00000 or 00000-0000



Directorate of Defense Trade Controls DSP-5 License User Guide



Block 22: Applicant's Statement – Submit to Empowered Official

1. Choose the answer choices which best represent and reflect this DSP-5 license.
2. When ready, click “Submit to Empowered Official.”
3. Utilize the dropdown menu to select the Empowered Official who will login to DECCS to sign and submit the application.
 - *Note: DECCS does not send email notifications. You should notify your Empowered Official directly that there is a form awaiting their review and signature. It will appear in their Licensing application as “Awaiting Signature.”*

1

BLOCK22
Applicant's Statement

I, _____, an empowered official (22 CFR 120.25) or an official of a foreign government entity in the U.S., hereby apply for a license to complete the transaction described above; warrant the truth of all statements made herein; and acknowledge, understand and will comply with the provisions of 22 CFR 120-130, and any conditions and limitations imposed.

I am authorized by the applicant to certify the following in compliance with 22 CFR 126.13:

- Neither the applicant, its chief executive officer, president, vice presidents, other senior officers or officials (e.g., comptroller, treasurer, general counsel) nor any member of its board of directors is:
 - the subject of an indictment for or has been convicted of violating any of the U.S. criminal statutes enumerated in 22 CFR 120.27 since the effective date of the Arms Export Control Act, Public Law 94-329, 90 Stat. 729 (June 30, 1976); or
 - ineligible to contract with, or to receive a license or other approval to import defense articles or defense services from, or to receive an export license or other approval from any agency of the U.S. Government;
- To the best of the applicant's knowledge, no party to the export as defined in 22 CFR 126.7(e) has been convicted of violating any of the U.S. criminal statutes enumerated in 22 CFR 120.27 since the effective date of the Arms Export Control Act, Public Law 94-329, 90 Stat. 729 (June 30, 1976); or is ineligible to contract with, or to receive a license or other approval to import defense articles or defense services from, or to receive an export license or other approval from any agency of the U.S. Government; and

22 CFR 126.13 Certification

I am authorized by the applicant to certify that the applicant and all the parties to the transaction can meet in full the conditions of 22 CFR 126.13 as listed above.

I am authorized by the applicant to certify to 22 CFR 126.13. The applicant or one of the parties of the transaction cannot meet one or more of the conditions of 22 CFR 126.13 as listed above. A request for an exception to policy, as described in 22 CFR 127.11 of the ITAR, is attached.

I am authorized by the applicant to certify to 22 CFR 126.13. The applicant or one of the parties of the transaction cannot meet one or more of the conditions of 22 CFR 126.13 as listed above. However that party has met the conditions imposed by the Directorate of Defense Trade Controls in order to resume standard submission of applications, not requiring an exception to policy as described in Section 127.11 of the ITAR.

I am not authorized by the applicant to certify the conditions of 22 CFR 126.13. The applicant and all of the parties to the transaction can meet in full the conditions of 22 CFR 126.13 as listed above. Please see the attached letter from an official that is authorized by the applicant to certify to the conditions of 22 CFR 126.13.

I am not authorized by the applicant to certify the conditions of 22 CFR 126.13. The applicant or one of the parties of the transaction cannot meet one or more of the conditions of 22 CFR 126.13 as listed above. A request for an exception to policy, as described in 22 CFR 127.11 of the ITAR, and a letter from an official that is authorized by the applicant to certify to the conditions of 22 CFR 126.13 are attached.

I am not authorized by the applicant to certify to 22 CFR 126.13. The applicant or one of the parties of the transaction cannot meet one or more of the conditions of 22 CFR 126.13 as listed above. However that party has met the conditions imposed by the Directorate of Defense Trade Controls in order to resume standard submission of applications, not requiring an exception to policy as described in 22 CFR 127.11 of the ITAR. Please see the attached letter from an official that is authorized by the applicant to certify to the conditions of 22 CFR 126.13.

Compliance with 22 CFR 130

This transaction does not meet the requirements of 22 CFR 130.2.

This transaction meets the requirements of 22 CFR 130.2. The applicant or its vendors have not paid, nor offered, nor agreed to pay, in respect of any sale for which a license or approval is requested, political contributions, fees or commissions in amounts as specified in 22 CFR 130.9(a).

The applicant or its vendors have paid, or offered, or agreed to pay, in respect of any sale for which a license or approval is requested, political contributions, fees or commissions in amounts as specified in 22 CFR 130.9(a). Information required under 22 CFR 130.10 is attached.

I am not authorized by the applicant to certify the conditions of 22 CFR 130.9(a). Please see the attached letter for such certification.

[Back](#) [Submit to Empowered Official](#)

2

3

Select Empowered Official

Please select the empowered official who will login to DECCS to sign and submit the application.

- Select Empowered Official -



Directorate of Defense Trade Controls DSP-5 License User Guide



EMPOWERED OFFICIAL: SIGN & SUBMIT TO DDTC

Block 22: Empowered Official: Applicant's Statement

To sign and submit this document to DDTC, ensure the Empowered Official is logged in, the EO's digital certificate is active, and the EO's name appears in the applicant statement field below. If you do not see the name, verify the EO has a valid digital certificate. Follow [these steps](#) to check.

1. Ensure that the Empowered Official's name appears in the Applicant's Statement field.
2. Review the Statement, then click "Sign and Submit" to send to DDTC.

Applicant's Statement ⌵

1 , an empowered official (22 CFR 126.25) or an official of a foreign government entity in the U.S., hereby apply for a license to complete the transaction described above; warrant the truth of all statements made herein; and acknowledge, understand and will comply with the provisions of 22 CFR 126-130, and any conditions and limitations imposed.

I am authorized by the applicant to certify the following in compliance with 22 CFR 126.13:

1. Neither the applicant, its chief executive officer, president, vice president(s), other senior officers or officials (e.g., controller, treasurer, general counsel) nor any member of its board of directors is:
 - a. the subject of an indictment for or has been convicted of violating any of the U.S. criminal statutes enumerated in 22 CFR 120.27 since the effective date of the Arms Export Control Act, Public Law 94-329, 90 Stat. 729 (June 30, 1976); or
 - b. ineligible to contract with, or to receive a license or other approval to import defense articles or defense services from, or to receive an export license or other approval from any agency of the U.S. Government;
2. To the best of the applicant's knowledge, no party to the export as defined in 22 CFR 126.7(c) has been convicted of violating any of the U.S. criminal statutes enumerated in 22 CFR 120.27 since the effective date of the Arms Export Control Act, Public Law 94-329, 90 Stat. 729 (June 30, 1976); or is ineligible to contract with, or to receive a license or other approval to import defense articles or defense services from, or to receive an export license or other approval from any agency of the U.S. Government; and

22 CFR 126.13 Certification *

- a. I am authorized by the applicant to certify that the applicant and all the parties to the transaction can meet in full the conditions of 22 CFR 126.13 as listed above.
- b. I am authorized by the applicant to certify to 22 CFR 126.13. The applicant or one of the parties of the transaction cannot meet one or more of the conditions of 22 CFR 126.13 as listed above. A request for an exception to policy, as described in 22 CFR 127.11 of the ITAR, is attached.
- c. I am authorized by the applicant to certify to 22 CFR 126.13. The applicant or one of the parties of the transaction cannot meet one or more of the conditions of 22 CFR 126.13 as listed above. However that party has met the conditions imposed by the Directorate of Defense Trade Controls in order to resume standard submission of applications, not requiring an exception to policy as described in Section 127.11 of the ITAR.
- d. I am not authorized by the applicant to certify the conditions of 22 CFR 126.13. The applicant and all of the parties to the transaction can meet in full the conditions of 22 CFR 126.13 as listed above. Please see the attached letter from an official that is authorized by the applicant to certify to the conditions of 22 CFR 126.13.
- e. I am not authorized by the applicant to certify the conditions of 22 CFR 126.13. The applicant or one of the parties of the transaction cannot meet one or more of the conditions of 22 CFR 126.13 as listed above. A request for an exception to policy, as described in 22 CFR 127.11 of the ITAR, and a letter from an official that is authorized by the applicant to certify to the conditions of 22 CFR 126.13 are attached.
- f. I am not authorized by the applicant to certify to 22 CFR 126.13. The applicant or one of the parties of the transaction cannot meet one or more of the conditions of 22 CFR 126.13 as listed above. However that party has met the conditions imposed by the Directorate of Defense Trade Controls in order to resume standard submission of applications, not requiring an exception to policy as described in 22 CFR 127.11 of the ITAR. Please see the attached letter from an official that is authorized by the applicant to certify to the conditions of 22 CFR 126.13.

Compliance with 22 CFR 130 *

- a. This transaction does not meet the requirements of 22 CFR 130.2.
- b. This transaction meets the requirements of 22 CFR 130.2. The applicant or its vendors **have not** paid, nor offered, nor agreed to pay, in respect of any sale for which a license or approval is requested, political contributions, fees or commissions in amounts as specified in 22 CFR 130.9(a).
- c. The applicant or its vendors **have** paid, or offered, or agreed to pay, in respect of any sale for which a license or approval is requested, political contributions, fees or commissions in amounts as specified in 22 CFR 130.9(a). Information required under 22 CFR 130.10 is attached.
- d. I am not authorized by the applicant to certify the conditions of 22 CFR 130.9(a). Please see the attached letter for such certification.



Directorate of Defense Trade Controls DSP-5 License User Guide



SHARE YOUR FEEDBACK

1. Return to the DECCS Industry Service Portal by clicking “DECCS Industry Service Portal” at the top of the screen.
2. Click on the “Submit Feedback” tab on the right side of the screen to open the feedback survey.
3. Select the applications and account features on which you’d like to share feedback by selecting the associated checkboxes. You may select more than one. Enter your feedback, select a rating and click “Submit.” Thank you!

The image shows two screenshots from the DECCS Industry Service Portal. The left screenshot, labeled with a '1' in a yellow circle, shows the main portal page with the 'Industry Portal' button highlighted. The right screenshot, labeled with a '2' in a yellow circle, shows the 'DECCS INDUSTRY FEEDBACK' survey form. The form includes a list of applications with checkboxes: Registration, Licensing, DECCS Account, Commodity Jurisdiction, Advisory Opinion, and User Management. Below this is a section for 'Overall Experience Using DECCS' with radio buttons for Very Pleasant, Somewhat Pleasant, Neutral, Somewhat Unpleasant, and Very Unpleasant. A 'Comments' text area is at the bottom, followed by 'Submit' and 'Close' buttons. A '3' in a yellow circle is placed over the 'Submit' button.

QUESTIONS OR ISSUES?

- Visit DDTC’s [Frequently Asked Questions](#) page
- Need additional support? Create a Support Case from your Industry Portal
- [Contact Us](#).

